

## INVOICE

*Using Map Fields is the recommended method for ensuring a smooth import of your templates.*

Tables below list all EZ Map Fields for Invoice Form.

### Static Content

Content that remains the same across all your invoices that will use this template. The name of your company would be an example for this.

### Scalar Fields

These are fields that are non-repetitive and usually appear outside tables.

Listed below are scalar fields separated into categories

### Company

Fields below are scalar Fields used to fetch your company information. Though they are available, we see company information as “Static” content and recommend that you enter it directly into your style as static text without using Fields.

EZ Map Field	Description
<companyname>	Company name
<companyaddress>	Company address
<companytin>	Company Tax Identification Number (TIN)
<businessnumber>	Company Business Identification Number
<companyemail>	Company Email
<companyphone>	Company phone
<companywebsite>	Company website

### Customer Information

Fields below are Scalar Fields used to fetch Customer information.

EZ Map Field	Description
<customername>	Customer name
<billingaddress>	Billing address
<duedate>	Due Date/Expiry Date
<billingtaxnumber>	Customer's Tax Registration number
<shippingaddress>	Shipping address
<shipdate>	Ship date
<shipvia>	Delivery/Ship via information
<trackingno>	Tracking number

## Common Fields in Invoice

Fields below are other common Scalar Fields which apply to Invoices

<b>EZ Map Field</b>	<b>Description</b>
<message>	Message displayed in invoice
<duedate>	Due Date
<refnumber>	Invoice Number
<date>	Invoice Date
<terms>	Terms
<custom1>	Custom Field 1
<custom2>	Custom Field 2
<custom3>	Custom Field 3
<purchasesalelocation>	Place of Supply (POS)
<exchangerate>	Exchange Rate

## Invoice Subtotal Section

One or more Fields below are part of the Subtotal section of an Invoice

<b>EZ Map Field</b>	<b>Description</b>
<amountdue>	Total amount due/Balance due /Account balance
<dueamountinwords>	Amount due in words
<subtotal>	Subtotal
<discountbeforetax>	Discount before tax
<discountaftertax>	Discount after tax
<totaltax>	Total tax/taxes
<shippingcharge>	Shipping charges
<total>	Invoice total due
<amountpaid>	Amount Paid/Payment
<totalofnewcharges>	Total of New Charges

## Table Fields

### Activity Table

Following fields are Table Fields that are part of an Invoice Activity Table of an Invoice. In a table, they should not be combined with fields from other Table Fields.

EZ Map Field	Description
<srno>	Row number
<item>	Item/Product/Service
<itemdescription>	Item, Product or Service Description
<amount>	Amount/Line total
<qty>	Quantity
<rate>	Rate/Price
<servicedate>	Service date
<lineitemdiscount>	Discount
<tax>	Tax/Taxes
<sku>	SKU

### Tax Summary

Following fields are table fields that are part of Tax Summary Table of an Invoice. They should not be combined with fields from other Table Fields.

EZ Map Field	Description
<taxrate>	Tax rate
<taxamount>	Total tax amount
<taxhomeamount>	Total tax amount in home currency
<nethomeamount>	Net amount in home currency
<netamount>	Net Amount

### Account Summary

Following fields are table fields that are part of Account Summary Table of an Invoice. They should not be combined with fields from other Table Fields.

EZ Map Field	Description
<accountsummaryamount>	Account summary amount/balance
<accountsummarydate>	Account summary date
<accountsummarydescription>	Account summary description